TEMPORARY LODGING ALLOWANCE (TLA) UPON ARRIVAL

is authorized for

Single Service members in the grade of E-6 and above

Single Service members and their command sponsored dependents

Married Service members and their command sponsored dependents

SM arriving - Oahu North

The Inn @ Schofield is the designated transient quarters for personnel arriving for duty @ Schofield Barracks, Wheeler Army Airfield, and Helemano.

ARRIVALS

SM arriving - Oahu South

The Tripler Lodging is the designated transient quarters for personnel arriving for duty @ Tripler Army Medical Center (TAMC), Camp Smith, Pearl Harbor, and Hickam Air Force Base. If space is not available, the office will annotate on the Service members orders and refer them to the Inn @ Schofield.

If no room at the Inn @ Schofield, SM will receive a Certificate of Non-Availability and may stay @ a TLA approved hotel

Single Service members in the grade of E-6 and above, assigned to Schofield Barracks or Fort Shafter will report to UPH, Bldg 690, 2nd floor, Schofield Barracks to process incoming TLA within 5 days of arrival

Single Service members with dependents will report to the Army Hawaii Family Housing (Oahu North, Bldg 690 / Oahu South Bldg 334) to in process for housing & TLA within 5 days of arrival. Dependents MUST be command sponsored to receive TLA entitlements.

Married Service members with dependents will report to the Army Hawaii Family Housing (Oahu North Bldg 690 / Oahu South Bldg 334) to in process for housing & TLA within 5 days of arrival. Dependents <u>MUST</u> be command sponsored to receive TLA entitlements.

TLA is authorized upon arrival at your permanent duty station in Hawaii, for up to 60 days, pending assignment of on-post privatized family housing, unaccompanied housing, or other permanent living accommodations in the civilian community. All Service members must in process with the appropriate office above, within 5 days of arrival to receive TLA. TLA will be processed in 10-day increments until Service member is adequately housed. Non-command sponsored dependents will not receive TLA until command sponsorship is approved. You must be signed into the installation to receive TLA entitlements. You cannot be on leave and receive TLA entitlements. Bring a copy of your PCS orders with all amendments and your DA Form 31 (Leave form) to process TLA.